



## AUTHORIZATION TO DISCLOSE EDUCATION RECORDS

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Going forward, the University of Richmond requires annual authorization to provide your personal and financial information to the Bonner Foundation, which supports the Bonner Scholars Program.

Student Name \_\_\_\_\_  
Last First Middle

UR ID# \_\_\_\_\_

Address \_\_\_\_\_  
Street

City State Zip Code

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

I hereby authorize the University of Richmond and its officers, employees, and agents to disclose financial information from my financial aid application and related materials, including but not limited to the University's calculation of my Expected Family Contribution ("EFC") to the Bonner Foundation and its employees and agents for the purpose of evaluating my application for and participation in the Bonner Scholars Program.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Code of Virginia § 23.1-405(C) – HB1 AUTHORIZATION TO DISCLOSE CONTACT INFO

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The Commonwealth of Virginia has passed the following legislation that restricts disclosure of certain student contact information without the written consent of the students:

*Effective July 1, Code of Virginia 23.1-405(C) prohibits a university from disclosing a student's email address, physical address or telephone number under the exception in the Family Educational Rights and Privacy Act (FERPA) for directory information unless the student has approved the disclosure in writing. This legislation covers students in all academic program levels: undergraduate, master's, doctoral, first professional, certificate and non-degree seeking. Faculty will continue to have access to contact information for all students in their courses and faculty and staff will have access to student email addresses through the Global Address List in Outlook. Please be aware that student email addresses, physical addresses and phone numbers shared without the student's written consent unless another FERPA exception permits the disclosure, such as disclosure to a University of Richmond faculty or staff member with the need to know.*

I affirmatively consent to the internal, non-public disclosure of my address, telephone number, and/or email address solely for purposes (1) internal use within the University of Richmond Bonner Scholars Program community, including facilitating email communications between classes and student directory information and, (2) internal use in the Bonner Center for Civic Engagement's processes. I understand that my contact information will not be publicly available.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_